

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	07/26/10	Open	Action	07/14/10

Subject: Approving the First Amendment to the Contract with Edward Harris Jr. for Project Manager Services for the South Sacramento Corridor Phase 2 Project

## ISSUE

Whether or not to approve the First Amendment to the Contract for Temporary Employment – Project Manager – SSCP2 Project with Edward Harris, Jr.

## RECOMMENDED ACTION

Adopt Resolution No. 10-07\_\_\_\_\_, Approving the First Amendment to the Contract for Temporary Employment – Project Manager – SSCP2 Project with Edward Harris, Jr.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	100,000
Budget Source:	Capital (South Sacramento Corridor Phase 2)	Next FY:	\$	50,000
Funding Source:	New Starts /Proposition 1B /TCRP /MSA /STA /Developer Fees	Annualized:	\$	150,000
Cost Cntr/GL Acct(s) or Capital Project #:	410.01.26.01.02	Total Amount:	\$	150,000
Total Budget:	\$ 200,000			

## DISCUSSION

In November 2009, RT entered into a contract for temporary employment with Edward Harris, Jr. to provide project management services for the South Sacramento Corridor Phase 2 project (Project).

Mr. Harris provides overall Project Management Services for the Project including, but not limited to the following:

1. Leading RT and consultant staff in completing project design, right of way acquisition activities, and construction management;
2. Managing the Project scope, cost and schedule;
3. Coordinating with RT Finance staff to ensure the Project funding meets the Project needs;
4. Managing the New Starts process with the Federal Transit Administration (FTA);
5. Providing input and direction to team members with regard to construction management issues and representing RT's interests with Project contractors;

Approved:

Presented:

FINAL 7/20/10

General Manager/CEO

AGM, Engineering and Construction

C:\Temp\BCL Technologies\NitroPDF6\@BCL@4805841E\@BCL@4805841E.doc

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	07/26/10	Open	Action	07/14/10

Subject: Approving the First Amendment to the Contract with Edward Harris Jr. for Project Manager Services for the South Sacramento Corridor Phase 2 Project
--

6. Ensuring that: required permits and approvals are requested and received; stakeholders are informed about the Project's status and activities in a timely manner; the Project's Mitigation Monitoring Plan is implemented properly; right of way acquisition certification is completed prior to advertisement of construction contracts; the needs of RT Operations and Maintenance staff are met by the Project design and construction; invoice payment and reimbursements to RT are made in a timely manner; and
7. Coordinating utility relocation schedules to minimize impact to Project construction activities.

Mr. Harris's services are required due to the FTA's findings in the technical capacity analysis, which require RT to maintain experienced staff to progress the Project within the FTA guidelines.

Staff recommends Board approval of the First Amendment, which will extend the term of the Contract through December 2011 and increase the contract not-to-exceed amount by \$150,000, from \$50,000 to \$200,000, to the Contract with Edward Harris, Jr.

RESOLUTION NO. 10-07-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 26, 2010

**APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR  
TEMPORARY EMPLOYMENT - PROJECT MANAGER - SSCP2 PROJECT WITH  
EDWARD HARRIS, JR.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to Contract for Temporary Employment – Project Manager - SSCP2 Project, between Sacramento Regional Transit District, therein referred to as "RT," and Edward Harris, Jr., therein referred to as "Contractor," whereby the term is extended to December 31, 2011 and the not-to-exceed amount is increased by \$150,000 from, \$50,000 to \$200,000, is hereby approved.

\_\_\_\_\_  
STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary